

service academy

application packet

12931 Stonecreek drive

pickerington, ohio 43147

(614) 523-2555

Service Academy Application

Candidate seeking nomination to:

( ) United States Air Force Academy ( ) United States Naval Academy

( ) United States Military Academy ( ) United States Merchant Marine Academy

FIRST NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_LAST NAME\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PERMANENT ADDRESS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CITY\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ZIP\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_COUNTY\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

HOME PHONE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CELL PHONE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EMAIL \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

BIRTH DATE & PLACE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

HIGH SCHOOL \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PRINCIPAL GUIDANCE COUNSELOR \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

GPA CLASS RANK\_\_\_\_OF \_\_\_\_\_STUDENTS/GRADUATION DATE \_\_\_\_\_\_\_\_\_\_\_

ARE YOU REAPPLYING? (IF YES, CURRENT SCHOOL)

SPECIAL HONORS AND EXTRACURRICULAR ACTIVITIES (attach resume)

MOTHER'S NAME\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_( ) LIVING ( ) DECEASED

FATHER'S NAME\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_( ) LIVING ( ) DECEASED

PARENTS ADDRESS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Application Procedure

1. **Application Form –** Complete application form
2. **Essay –** Write a one-to-two-page essay explaining why you want to serve as an officer in the military, your goals, and the genesis of your desire to serve.
3. **Recommendations –** Submit at minimum **two** letters of recommendation from: teachers, coaches, employers, and people you are personally acquainted with but not related. Additional letters are welcome and will be included with your file.
4. **Transcript –** attach a copy of your official HS transcript which includes course listings, grades, current GPA. If you are currently in college, please also include your most recent transcript/schedule.
5. **Standardized Test Results –** printed from official ACT/SAT website or on HS transcript.
6. **DEADLINE:** Send the above information to my Pickerington office at: **12931 Stonecreek Drive, Pickerington, Ohio 43147.** The completed application packet must be received by my office by close of business November 1, 2024. Once my office receives all required information, you will be notified that your file is complete.
7. **Interview –** Interviews are conducted by a review panel in November.

If you have any questions, please contact my Academy Coordinator at:

614-523-2555 or email: Suzanne.cox@mail.house.gov.

Application Schedule

March – November 2024 – COMPLETE PACKET

Candidates must submit the complete application packet to my Pickerington office. The address is 12931 Stonecreek Drive, Pickerington, Ohio 43147 or via email: Suzanne.cox@mail.house.gov.

Friday, November 1, 2024 – DEADLINE

All required information for a complete application packet must be physically received in the office by close of business on Friday, November 1, 2024.

November 2024 – INTERVIEWS

Candidates chosen for an interview will be notified by e-mail. Interviews are approximately 20 minutes long and are presided over by Congressman Balderson’s Service Academy Review Board. Dates will be announced in the fall. If you know of a preexisting conflict in November, please notify my office.

December 2024 – NOMINATIONS ANNOUNCED

Congressman Balderson notifies interviewed candidates and submits nominations to the academies.

January – May 2025 – APPOINTMENTS ANNOUNCED

Appointed candidates will be notified. Although some appointments are offered beyond May, the academies will make the majority of appointments between January and May.

June 2025

Appointed cadets/midshipmen report to the academy.

Academy Contacts

**United States Air Force Academy**

Director of Admissions

HQ USAF/RRS

2304 Cadet Drive, Suite 200

USAF Academy, Colorado 80840-5025

1-800-443-9266

[www.academyadmissions.com](http://www.academyadmissions.com)

# United States Coast Guard Academy

Director of Admissions

U.S. Coast Guard Academy

New London, Connecticut 06320-9819

1-800-883-8724

[www.cga.edu/uscga.htm](http://www.cga.edu/uscga.htm)

## United States Merchant Marine Academy

Director of Admissions

U.S. Merchant Marine Academy

Kings Point, New York 11204-1699

1-800-732-6267

[www.usmma.edu/](http://www.usmma.edu/)

## United States Military Academy

Admissions Office

United States Military Academy

Building 606 Thayer Road

West Point, New York 10996-1797

(845) 938-4041

[www.usma.edu/admissions/](http://www.usma.edu/admissions/)

## United States Naval Academy

Candidate Guidance Office

U.S. Naval Academy

117 Decatur Road

Annapolis, Maryland 21402-5018

(410) 293-4361

[www.usna.edu](http://www.usna.edu)